

APPROVED 3/24/21

BOARD OF DIRECTORS
Lopez Island School District #144
February 24th, 2021
School Library
6:00 pm
Board Meeting Minutes

[Meeting Link can be found on LISD Website](#)

Following the recommendation of the San Juan County Health Department and LISD school measures to control the coronavirus, public involvement in the meeting will be by computer or phone conference utilizing this link. Thank you for understanding the need for this measure.

Board Members present: Chair Poole, Vice Chair Guenther, C.Greacen, W.Stephenson. K.Carrier

I. CALL TO ORDER AND FLAG SALUTE:

Chair Poole called the meeting to order at 6:00 pm. Vice Chair Guenther led the flag salute.

II. ADJUSTMENTS TO THE AGENDA:

Add Native Lands Acknowledgement Item

Move new Business Item C. Swearing in of new Board Member to Item 11.2

Add Resolution 20-21 -7 as item C.

Add Approval of Minutes from Feb 23rd, 2021 as Item B under Approval of Minutes

II.1. Native Land Acknowledgement

Led by Principal Martin.

II.2 Swearing in of New Board Member

Swearing in of Kelli Carrier led by Vice Chair Guenther. Oath of Board Director taken.

III. APPROVAL OF THE MINUTES:

A. Regular Board Meeting of January 27th, 2021

Board member Stephenson moved to approve the minutes. Vice Chair Guenther seconded the motion. The Vice Chair requested a change in the second paragraph, second line: change 'committee' from community on reopening. Unanimously approved

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B. Special board meeting minutes from February 23, 2021

Motion by Board member Greacen. Second by Board member Stephenson. Unanimously approved.

IV. ADOPTION OF THE CONSENT AGENDA:

A. Payroll for the month February 2021: \$351,835.14

B. Consideration to approve:

1. Resignation, NG
2. Resignation, GW
3. Contract for Employment, TP (Senior Asst)
4. Contract for Employment, KW (OC-E)
5. Warrant Log 115397-115422, totalling \$36,677.59
6. Warrant Log 115424-115459, totalling \$74,896.02

Vice Chair Guenther moved and Board member Greacen seconded. Member Stephenson asked how many students are in Running Start at this time. The total was not available at that time. The motion was unanimously approved.

V. FINANCIAL REPORT:

A. Monthly Budget Status Report - Kara Moore, NWESD Business Manager

1. General Fund Reserve update and status of ongoing budget projections
2. Capital Projects
3. Debt Service Fund
4. ASB
5. Transportation Vehicle Fund

Kara Moore shared the Budget Report from January 2021. She reviewed each account revenues and expenses.

Member Greacen asked about monies available from the WA State Legislature for Covid 19 impacts. Carl explained the amount available and the time frame in which the funds can be used.

Board members asked clarifying questions to which Kara explained activities and accounts.

Member Greacen asked about the Local Non Tax. Kara explained the large difference from last year to this year has to do with Capacity. \$746,848 is the total budget. The budget capacity is \$302,545. It also includes tuition, sale of goods and services, gifts, grants donations and the Tech Levy Refund of Expenditure.

VI. RECOGNITION AND GRATITUDE:

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Vice Chair Poole thanked board candidates Kelli & Kirm for being willing to offer themselves for community service.

Member Stephenson thanked all the faculty and staff for the efforts to feed the school community, especially J.Shaw in the kitchen. She also thanked them for their remote learning efforts and supporting the community.

Member Greacen also thanked the staff for the work to transition to in-person learning. He appreciated the grace demonstrated by all.

VII. UPDATES:

A. Superintendent Search - Northwest Leadership Associates

Wayne Robertson from Northwest Leadership Associates (NWLA) is the head of LISD's superintendent search focus group activities done on Feb 11, 2021. Seven focus groups including 67 participants met. A summary of the meetings entitled Common Threads is included in the Board Packet. He shared highlights of that summary. He also shared challenges which include budget planning, Covid reopening and transitional adjustments with staff changes and attributes desired by the community in a new superintendent. The position is currently advertised on state websites and on the NWLA website. NWLA's next steps are to share an advertisement brochure. The board will need to finalize the full job description and FTE offer in the coming weeks based on budget possibilities.

B. Lobo Pack

S.Olson joined to share that Golf and Track teams have begun practicing this week. Coaches can reach out to Lobo Pack for any needs. They are looking for new board members.

C. Parent, Teacher, School Association

C. Downey reports that LIPTSA is looking for new board members from July 2021-June 2022. She shared positions open and eligibility requirements. Open nomination period runs through March 30. Email liptसानominationcommittee@gmail.com. LITPSA generated a letter encouraging folks to write to WA legislators to support the Levy lid. WA PTA is offering four \$2500 scholarships to graduating seniors. The LIPTSA board unanimously supports the Digital Safety 101 workshop on March 1st. All information can be found on their website.

VIII. ADMINISTRATIVE REPORTS: (Information)

A. Lopez Education Association - LEA

K.Kester is the newly elected Vice President. President J.Carter generated a report for her to share. Welcome new Board member. LEA thanks all elementary staff around the myriad of COVID safety measures put in to bring students back.

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Look forward to continued collaboration.

B. Public School Employees - PSE

No report

C. Associated Student Body - ASB

New treasurer F. Kvistad was welcomed. He asked that students be informed in advance of reopening of plans and intentions.

D. Principals' Reports

- 1. Elementary Principal Fordham announced that two cohorts of kindergarten students have come to school which started Feb 23rd, 2021. The restart date for first grade has been set. Fourth & fifth graders have been working on a solar dehydrator.*
- 2. Secondary Principal Martin shared that secondary students are at the beginning of term 5. Report cards are coming out. A Listening Forum was set up for parent and community feedback supported by LISD administration and community stakeholders. Feedback from parents and teachers was shared. The secondary school does not have a restart plan yet, but Principal Martin asks teachers to submit proposals to engage students in-person groups. Two teachers have been hosting outdoor social hours for Middle and High school students. Sports began this week. Middle school track may be possible later in spring. She thanked parents, staff and students for their resilience. She also welcomed new board member K. Carrier.*

March 16th is Picture Day

E. Superintendent Report

- 1. Restart*
- 2. 2021-2022 Budget Development Process*

Interim Superintendent Bruner welcomed Board member Carrier. He also expressed appreciation for Principal Martin's leadership and dedication.

Two powerpoint slides were shared. The first was Transitioning To In Person Learning. All staff felt the joy of having young students in the classroom as shown by two images of Kindergarten. The target date for First Grade restart is March 8th. Second, third and fourth grade restarts are still in planning stages. Lopez Library started an after school program this week in partnership with the school. Secondary school has been bringing CTE students on campus. Small group support for struggling students is being considered. He outlined Learn to Return testing that will be implemented.

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Interim Superintendent Bruner shared a powerpoint outlining the budget process including a timeline, budget status review with union leadership, staff & community input, legislature sessions, state funding opportunities, board recommendations and approval.

The board members followed up with questions about how to get more community involvement.

Board member Stephenson expressed hope that parents will be more engaged to offer feedback given the time of transition with Covid restart. Board member Greacen appreciated this budget process outline as a streamlined structure.

IX. PUBLIC COMMENT:

Comments made during Public Comment will be noted by the Board Chair. No response, other than requests for clarifications, will be made by the Board. The Board will follow up as necessary at a later date. Due to time, we ask that all comments be limited to three minutes per individual or group.

An elementary parent inquired how elementary school budget will affect staffing and what parent involvement will be included. She also asked that the COVID testing protocols be published and if other parents of cohort students will be notified a student tests positive for COVID.

A secondary parent asked why the secondary students do not yet have a restart date. She also asked where on the website the parent covid information can be found. Also how to address students with allergies on the attestation information. Lastly, she outlined how her child did school photos at another school this year.

A member of the community thanked the board and superintendent for communication and transparency. She also asked for clarity on the water project and how that will be voted on with the community.

X. OLD BUSINESS:

A. Update on the water improvement project

Vice Chair Guenther gave an update on the water improvement project. Before the next meeting, he will share a projected costs analysis. The project manager will have estimates. The April meeting will be the time to make decisions. May will be the time to put a Levy on the August ballot. Next Monday the board will have a public Study Session to further discuss this project.

B. Update on athletics

Athletics (Golf & Track) have begun outside. Teams will do practices only. The season will last 6 weeks.

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C. Policy 1400 - Second Reading

Vice Chair Guenther would like to change the word “last” to “fourth” Wednesday. Also note that some meetings can be moved to the 3rd Wednesday if needed. Change “library” to ‘LISD Library Media Center’. Member Stephenson asked for clarification on zoom meeting access.

A motion to approve Policy 1400 as amended by Vice Chair Guenther, seconded by Board member Stephenson. The motion was unanimously approved.

XI. NEW BUSINESS:

A. Change to Student Calendar - March 19th

Interim Superintendent Bruner recommends the board revise the calendar to change March 19th from an in-service day to a work day as requested by the LEA.

Board member Stephenson moved to approve this change, Board member Greacen seconded. The motion was unanimously approved.

B. Logo review

J.Hammond shared LISD logo history and changes in recent times. In an effort to unify the LISD image and avoid conflict with another SJC entity with a similar logo, he shared a few suggestions to the board for feedback.

The board invited him to come back with further suggestions and ideas

~~C. Swearing in of new board member~~

C. Resolution 20-21-7 Waiver for Three Days

Board member Greacen moved to approve the Resolution 20-21-7. Vice Chair Guenther seconded the motion. No further discussion.

Roll Call Vote:

Poole - yes

Carrier- yes

Stephenson - yes

Greacen - yes

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Guenther - yes

Unanimously approved.

XII. COMMUNICATIONS:

No discussion.

XIII. BOARD MEMBER ITEMS:

No items.

XIV. EXECUTIVE SESSIONS AS PER RCW42.30.110 (1)(i):

A. Discussion with legal counsel of litigation or potential litigation

The board entered at 9:14 pm and plans to return in twenty minutes at 9:35 pm

The board returned from the Executive Session at 9:35 pm where no decisions were made.

XV. ADJOURNMENT:

Vice Chair Guenther moved to adjourn, Board member Greacen seconded. All approved. Meeting adjourned at 9:35 pm.

Attachments: Minutes 01/27/21; Contract TP; Contract KW; Warrant Log 115397-115422; Warrant Log 115424-115459; Board Report 2021 01; NWLA Report; Logo Zip; Policy 1400; Resolution 20/21-7

Separate documents provided 24 hours prior to meeting: Minutes 02/23/21, Consent Agenda Resignations, Oath of Office form for Kelli Carrier

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