

BOARD OF DIRECTORS
Lopez Island School District #144
September 23rd, 2020
School Library
6:00 p.m.
Board Meeting Agenda

[Meeting Link can be found on LISD Website](#)

Board Members Present: J. Poole, C. Greacen, D. Guenther Absent: C. Steckler

I. CALL TO ORDER AND FLAG SALUTE:

Meeting called to order at 6:09 pm by Board Chair J. Poole. Vice Chair D. Guenther led Flag Salute.

II. ADJUSTMENTS TO THE AGENDA:

Add payroll total: \$318,340.50 to Item IV Adoption of Consent Agenda, Line B

Correct payroll reporting period to say SEPTEMBER 2020 from August in IV Adoption of Consent Agenda, Line B

Remove Item 4 Personal Services contract for J. Carter from IV Adoption of Consent Agenda as document was not included in board packet

Remove Item XIV, Executive Session

Remove Item XIV Roll Call Vote, Line B

Add Item XI New Business, Line B:

- *Employment Contracts for: (Lines IV, C, 13-16)*

*DH (2 pgs)**

*GW (2 pgs)**

*KH (1 pg)**

*JH (4 pgs)**

Add Item XI New Business, Line C: "to entertain a motion for an approved expenditure up to \$50,000 for electric school bus charging infrastructure"

Add notation '2nd Reading' to Item X Old Business, Line A Policies Additions

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Add Item XI New Business, Line D: Swear in Wendy Stephenson as new board member

Add to Item XII Communications: J.Poole update on Sexual Harassment Training

Remove Item X Old Business, Line C Interview applicants

III. APPROVAL OF THE MINUTES: (Action)

- A. Regular Board Meeting on August 26, 2020
- B. Special Board Meeting on September 16th, 2020

Board Member D.Guenther motioned to approve board minutes on Aug 26th, 2020, Board Member C.Greacen seconded. Motion unanimously approved.

Board Member C.Greacean moved to approve board meeting minutes on Sept. 16th, 2020, D.Guenther seconded. Board unanimously approved motion.

IV. ADOPTION OF CONSENT AGENDA (Action) MOVE TO AGENDA ITEM

- A. General Fund, Capital Projects, ASB - 115072 - 115094 -- \$108,764.34
- B. Payroll for the month SEPTEMBER 2020: \$318,340.50
- C. Consideration to approve
 - 1. Personal Services Contract for Amy Ray
 - 2. Personal Services Contract for Paul Lewis
 - 3. Personal Services Contract for Kristen Fernald
 - ~~4. Personal Services Contract for Jeanna Carter (removed from agenda)~~
 - 5. Certificated Employment Contract for Arielle Ott
 - 6. Certificated Employment Contract for Kristen Ryan
 - 7. Certificated Employment Contract for Natalie McDonald
 - 8. Classified Employment Contract for James Burt
 - 9. Stipend Contract for Kathy Booth
 - 10. Stipend Contract for Jesse Hammond
 - 11. Stipend Contract for Karen Hattman
 - 12. Stipend Contract for Marina Steinbrueck

Motion made to approve Consent Agenda including changes to correct Payroll amount and report date by Board member C.Greacen. Board Member D.Guenther seconded and board unanimously approved.

V. FINANCIAL REPORT:

- A. Monthly Budget Status Report - Kara Moore, NWESD Business Manager
 - 1. August Report - available after the 19-20 year-end process is complete.

Kara gave a brief update. Net ending balances : County treasurer report of cash investments Capital projects/tech levy. She explained that ending fund balances includes liabilities, receivables and taxes that

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are not cash. Board member DG asked about the water system reimbursement fund requested by legislature.

Debt service fund (green line) net cash \$478290.40 Aug 1. ASB ending balance \$74979.78. A clarification regarding Private Trust is set for scholarships was made by LJ. Year End information will be available once complete.

B. General Fund Reserve update and status of ongoing budget projections

VI. RECOGNITION AND GRATITUDE:

Board member J.Poole expressed gratitude of rain to put out fires around our nation.

Board member C.Greacen appreciated the two board member application entries.

Board member J.Poole acknowledged and thanked teachers and staff for their enduring hard work and creativity during this challenging time.

VII. UPDATES:

A. Lobo Pack

S.Olson. provided an update on 'Run with the Pack' campaign sign fundraiser.

B. Parent, Teacher, School Association, (PTSA)

PTSA provided an update for membership drive and website contact. PTSA received \$5000 grant for outdoor classroom creation and social emotional teaching supports. She announced a clothing drive in progress; Halloween pumpkin carving in October, and volunteer opportunities to clean Reishi pond, help garden crew with harvest, help kitchen processing.

VIII. ADMINISTRATIVE REPORT: (Information)

A. Lopez Education Association

LEA was grateful for acknowledgement of support in work, litigation and school staff safety (referencing person of concern having access to school grounds as a parent)

B. Public School Employees

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PSE is at the end of negotiations and will provide a contract very soon; consensus for furlough assignments : most staff is at 60%, garden & kitchen is at 100% employment, transportation staff is at 50%. The PSE is grateful for insurance continuance and hours.

C. Associated Student Body

M. Rabel (student rep.) was unable to attend. Update presented by J. Poole including 3 points:

- 1. Students have continued issues receiving emails and would like to have students be included in all emails.*
- 2. Policy J1 reviewed and appreciated.*
- 3. Policy J3 clarification requested that concessions could not be conducted on school grounds.*

D. Principals' Reports

Secondary Principal M.Martin included Announcements, Acknowledgement and Apologies. Clock hours workshop on remote learning included 13 teachers; draft set of community agreements has been created and shared with all staff; a zoom orientation and locker distribution for 6th graders to welcome them was done at beginning of the year; scheduling and student choices are being worked on; PACK changes with virtual learning include social emotional connection, team building, thoughtful response prompts, personal productivity skills; Qmlativ training for the new school system interface, information management program has been ongoing; discussions of faculty habits of character as well as school wide goals have been held; she has been conducting exit interviews with students and parents; she expressed teacher creativity appreciation; apologies for delayed email responses.

Elementary Principal Report by B. Auckland: appreciative of M.Martin's skills, talents and hard work as well as staff and teacher appreciation; elementary started the school year with conferences to connect with families which was a positive experience. The fall conferences for elementary students will happen the week of November 16-20, shortened virtual classes during that week. Currently in the virtual model, some teachers are connecting with small groups of five students outside at the elementary.

E. Superintendent Report

School meals and deliveries are going well and extra appreciation to kitchen and transportation crew; Open Air program with the Lopez Library has a good start with the after school program; superintendent continue to participates in COVID navigation by meeting with county health officials weekly to stay informed and make decisions; apologies expressed for the new information system challenges; the phone system is not repairable, as it is over 30 years old, and insurance will pay for most of the replacement with an IP system. J.Hammond will be assisting. Email is encouraged as the main form of communication until new phones are in place.

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Board member D.Guenther inquired about the official school count. Superintendent Auckland responded: The 4th day of school for all registered students is used to determine that number. 225.5 kids needed for the budget amount, currently LISD has 226 students registered.

Board member D.Guenther asked what are Phase 3 Covid plans? Will LISD be going to hybrid schooling? Superintendent Auckland responded that conversations include K-3 schedule in school as well as supporting virtual families; SJ County established transmittal of 25 per 100,000 in the last 2 weeks.

IX. PUBLIC COMMENT:

Comments made during Public Comment will be noted by the Board Chair. No response, other than requests for clarifications, will be made by the Board. The Board will follow up as necessary at a later date. Due to time, we ask that all comments be limited to five minutes per individual or group.

Public comment suggested to be moved to a new area of agenda. Board member J.Poole will note comments and vowed to follow up with responses.

A parent asked: Is board planning on voting on the civility policy? Board member J.Poole responded: Yes. S.Rabel expressed concern regarding inclusion of expanding policy to include social media to parents. She is concerned that the school district cannot legally make a wide reach. S.Rabel requests the board revise or define the meaning of social media. Board chair acknowledged S.Rabel's request.

A community member requested a clarification of previously discussed topics.

A parent concerned about social media policy referring to employee behavior while at work. She requests that the board looks at other school districts policies.

A parent updated that he and a community member are drafting a letter to support levy lid lift contribution for support.

A parent inquired: Does letter go to all? He responded that it will go to all taxpayers.

X. OLD BUSINESS:

A. Policy Additions: 1000 & 3000 - 2nd reading

Board Chair J.Poole gave an overview of policy review process (1st, 2nd reading) and board involvement; Superintendent B.Auckland confirmed current policies for review are ones updated by WSSDA and also policies that may or may not be relevant.

Policy 3211 discussion (transgender student policy): Board member C.Greacen suggested including a more thorough review to wait on an updated policy.

The Board reviewed policies to approve or to table for discussion.

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Proposals discussion: Board Member D.Guenther recommended adoption of policy 1420, but not accompanying procedure, 1440; Board Member C.Greacen suggested Policy 1610, line H. be changed to 'superintendent' from 'board'; Board Chair J.Poole asked how long should meeting recordings be kept regarding policy 1440.

Motion to approve fourteen policies 1731P, 1340, 1820P, 1822, 1830, 1330, 1110P, 1400P, 1410, 1420, 1440, 1610, 1732, 1733P moved by Board member D.Guenther. Seconded by board member C.Greacen. Unanimously approved with no further discussion.

Policies 1340 and the 3000 series were tabled for further discussion.

Policy 1105 discussed and not approved.

- B. Civility Policy - 2nd Reading
- C. ~~Interview of board vacancy applicants (removed from agenda)~~

XI. NEW BUSINESS:

- A. Additional 4000 Policy Review - 1st Reading
- B. Employment contracts
 - 1. Employment contracts for:
 - a) DH (2pgs)
 - b) GW (2 pgs)
 - c) KH (1 pg)
 - d) JH (4 pgs)

Board reviewed four contracts for Tech Director; Nurse Contract, Decatur Teacher contract, Decatur Teacher stipend contract; Community Health Psychiatrist contract.

Motion to approve 5 contracts by CG, 2nd by DG, unanimous approval.

- C. Entertain a motion for an expenditure up to \$50,000 to Department of Ecology grant for electric school bus charging infrastructure.

Board member C. Greacen moved to approve a Grant from Dept of Ecology for \$400000 with up to \$50,000 proposed to be put toward charging infrastructure. Board member J.Poole seconded and the board unanimously approved.

- D. Swearing in of new board member Wendy Stephenson

New Board member W.Stephenson sworn in, led by Board member D.Guenther.

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XII. COMMUNICATIONS:

A. Sexual Harassment Training

Board member J.Poole provided an update regarding School's Sexual Harassment training with an outside firm to develop training for administration, Certificated and Classified staff. LISD insurance will pay for the trainer.

XIII. BOARD MEMBER ITEMS:

A. Recognition of Native Lands

Update shared by Board member J.Poole and she will continue discussions in future.

~~XIV. EXECUTIVE SESSION: (Removed from Agenda)~~

~~A. To Discuss Qualifications of Applicants - (No action will be taken)~~

~~B. Roll call vote (**Action**)~~

XV. ADJOURNMENT:

Motion to adjourn made by Board member C.Greacen, seconded by D.Guenther. Unanimously approved by Board at 8:28 pm.

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