

Tahoma School District #409

Nondiscrimination in Child Nutrition Programs

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the agency (state or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (833) 620-1071, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to:

1. **mail:**
Food and Nutrition Service, USDA
1320 Braddock Place, Room 334
Alexandria, VA 22314; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
FNSCIVILRIGHTSCOMPLAINTS@usda.gov

This institution is an equal opportunity provider.

05/05/2022

Translations of the Nondiscrimination Statement are available here:
<https://www.fns.usda.gov/cr/fns-nondiscrimination-statement>

Translations for SNAP, SNAP-Ed, FDPIR and all other FNS nutrition assistance programs (e.g., CACFP, CSFP, FDD, NSLP, SFSP, WIC) are currently being updated. Please check back soon. Please send questions to: sm.fn.crd-web@usda.gov.

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Farsi PDF Word	Spanish PDF Word
Hindi PDF Word	Thai PDF Word
Hmong PDF Word	Urdu PDF Word
Khmer PDF Word	Vietnamese PDF Word

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Complaint Procedures

Complaint procedures are made available to students, parents, and guardians through publication on the district website. Any individuals or groups may make a complaint. The district employee who receives a complaint shall notify the compliance officer. When a person wishes to make a complaint, she or he shall complete form 3210 F-1 "Discrimination Complaint/Inquiry form" and file the complaint with the compliance officer. The district's compliance officer is designated to receive informal or formal complaints, and to oversee the complaint process.

Board Policy 3210 <http://www.boarddocs.com/wa/tahoma/Board.nsf/Public#>

Board Policy 3210F-1 <http://www.boarddocs.com/wa/tahoma/Board.nsf/Public#>

revised 7/6/2022