

Hampstead School District

**Food Service Management Company RFP Announcements and Q & A
Revised June 17, 2022**

Announcements:

The District will hold a supplemental kitchen walk-through at both schools on Monday June 13, 2022 starting at the Hampstead Middle School 28 School Street, Hampstead, NH 03841 at 3:00pm.

Question & Answers:

Q: Please provide the annual sales volume for a la carte, vending, catering, and adult sales by school for school years 2018-2019 and 2020-2021.

A: **REVISED JUNE 10, 2022** Sales volume is listed below. More information on the allocation by school can be found in the supplement pages to the RFP under Exhibit A.

Hampstead School District Food Service Revenue			
Description	FY2019 Actual	FY2021 Actual	
Lunch Sales - Students	\$ 150,201.00	\$ 123,667.52	*
Breakfast Sales - Students	\$ 2,865.90	\$ 20,315.52	*
Alacart Sales	\$ 79,646.49	\$ -	
Lunch Sales - Adults	\$ 16,054.50	\$ 827.00	
Breakfast Sales - Adults	\$ 1,899.69	\$ -	
Functions	\$ 1,576.00	\$ -	
State - Child Nutrition	\$ 117.39	\$ -	
Federal - Child Nutrition	\$ 53,194.03	\$ -	
Federal - Child Nutrition Commodities	\$ 16,042.58	\$ 18,367.40	
Total:	\$ 321,597.58	\$ 163,177.44	

** 2021 Student Lunch and Breakfast was funded by the state and USDA.
Federal and State Child Nutrition figures are allocated to Lunch and Breakfast Sales.*

Q: Are high school students allowed to leave school for lunch? If so, what percentage of the school population is allowed to leave?

A: Hampstead high school students attend Pinkerton Academy and are not part of our FSMC RFP.

Q: Are there any renovations or changes planned that vendors should factor into their proposal?

A: No, there are not any renovations or changes planned at this time.

Q: Are there any add on programs like summer lunch, elderly meals or parochial schools serviced by the food service program? If so, please provide the number of sites, total number of meals served and length (in days) of each program.

IF YOU DO NOT SEE A RESPONSE TO YOUR QUESTION, WE APOLOGIZE FOR THE INCONVENIENCE BUT WE MAY NOT HAVE AN ANSWER AT THIS TIME. PLEASE CONTINUE TO CHECK BACK.

A: No, we do not have any add on programs serviced by the food service program at this time.

Q: Who is fiscally responsible for fingerprinting costs; FSMC or SFA?

A: The FSMC is responsible for fingerprinting costs and the fingerprinting is done at our SAU office.

Q: Is a vehicle required as part of the food service operation? If yes; who is fiscally responsible for the costs; FSMC or SFA?

A: No, a vehicle is not required as part of the food service operation.

Q: Is breakfast served in the classroom in any schools? If so, which ones?

A: No, breakfast is not currently served in the classroom at either of our schools.

Q: Please provide the current a la carte menu and pricing.

A: **REVISED June 15,2022** - Please see the A la carte menu and pricing attachment.

Q: Please confirm the conversion rate to be used by all vendors. A: The current conversion rate to be used by all vendors is \$3.92.

ADDED 6/17/22

Q: Do you require a bid bond?

A: We do not require a bid bond.