

Students

Admission/Age of Attendance/Placement

Residency Requirements

Education for students in pre-kindergarten through grade 12 is provided to all residents of Bristol. As part of the registration process, parents/guardians must provide the following information to enroll their child/children in school.

1. completed registration form;
2. dominant language form;
3. Media Contact form;
4. Release of Records form to transfer records;
5. Internet Policy form;
6. Emergency Information Card;
7. the most current IEP or other such documents for students receiving special services; and
8. Progress reports or other documents indicating the students grade level and course grades if appropriate.

Additionally, the following documentation is required*:

1. Medical Assessment Form [State Blue Form]
2. Verification of Birth Date
3. Proof of Residency
 - a. Notarized lease from landlord or
 - b. Two bills sent to the address given under the parent/guardian name
 - i. Utilities, mortgage, car loan, etc ...
4. Special circumstance documentation
 - a. Homeless families in a shelter or other temporary housing

Residency Determination

In cases where a student lives part of the week with one parent and another part of the week with the other parent, residency for the purposes of school enrollment is determined by where the child resides for the majority of the school week. That is, if the student resides in Bristol for 3 of the 5 school nights in a week, the child is considered a resident for education purposes. If the child resides in Bristol for two school nights each week, they are not considered a resident for education purposes.

Nonresident Attendance

If after careful review of all available evidence, the principal believes a student is not entitled to attend the Bristol Schools, the parent/guardian, emancipated minor or pupil 18

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Residency Requirements - continued

years of age or older shall be informed in writing that, as of a particular date, the student may no longer attend local schools. Residency may be verified by the district attendance officer visiting the residence in question.

The parent/guardian, emancipated minor or student age 18 or above may request a residency hearing with the Board of Education or their designated hearing officer. Once the request is made, the student may remain in school pending the hearing outcome. Decisions by the local Board of Education may be appealed to the State Board of Education. If that appeal is lost, a per diem tuition will be assessed for each day the student was ineligible to attend.

Policy Manual References:

- (cf. 0521 - Nondiscrimination)
- (cf. 5112 - Ages of Attendance)
- (cf. 5118.1 Homeless Students)
- (cf. 5123 – Promotion & Retention)
- (cf. 5141 - Student Health Services)
- (cf. 6171 - Special Education)

- Legal Reference:**
- Connecticut General Statutes
 - 10-15 Towns to maintain schools
 - 10-76a - 10-76g re special education
 - 10-184 Duties of parents (re mandatory schooling for children ages five to sixteen, inclusive)
 - 10-186 Duties of local and regional boards of education re school attendance. Hearings.
 - Appeals to state board. Establishment of hearing board