

**Bristol Public Schools**  
**129 Church Street, P. O. Box 450**  
**Bristol, CT 06011-0450**  
**Telephone 860-584-7021**

**RESIDENCY AFFIDAVIT**

The Bristol Board of Education, in compliance with statute 10-253(d) of the State of Connecticut, requires this form be completed where:

1. A student claims residence in Bristol, is not residing with his or her parent(s)/guardian, and the student's parent(s)/guardian are not residing within the Bristol School District;
2. A student and his/her parent(s)/guardian are residing with a friend or family member;
3. A student and his/her parent(s)/guardian are each living in Bristol but in separate residences; or
4. There is a question about the child's actual residence.

**Please be aware that your child will NOT be registered/enrolled into the Bristol Public School System until this form has been approved by the Director of Human Resources.**

Date \_\_\_\_\_

Student's Name \_\_\_\_\_  
(Last) (First) (Middle)

Student's Date of Birth \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

1. Mother's Name \_\_\_\_\_ Phone \_\_\_\_\_

Mother's Address \_\_\_\_\_

2. Father's Name \_\_\_\_\_ Phone \_\_\_\_\_

Father's Address \_\_\_\_\_

Please check which box applies to you:

- My child will be residing **in** Bristol and I (Parent/Guardian) will be living **outside** of Bristol. (If box is checked please go to **section A and C**)

*Parents/legal guardians authorizing the minor student to change residence (i.e., leave home) will be required to provide the Board of Education with legal documentation issued through the Probate Court Judge to establish their current legal custody of the minor involved.*

- My child and I (Parent/Guardian) will be living in Bristol **together** and will be residing with a friend/family member. (If box is checked please go to **section B and C**)

- My child and I are both living in Bristol but in separate homes. (If box is checked please go to **section A and C** and fill out an Out of Area Transfer Request Form.)

## Section A

It is my intention that my child \_\_\_\_\_ will reside permanently  
(Name of Student)  
at \_\_\_\_\_, Bristol, CT and without payment to said residents.  
(Street Address)

1. Name of person with whom student lives \_\_\_\_\_  
Relationship \_\_\_\_\_  
Phone number \_\_\_\_\_  
Name and phone number of Landlord (If not owner of residence) \_\_\_\_\_  
\_\_\_\_\_
2. I give permission to contact the landlord or homeowner. Yes \_\_\_\_\_
3. Date student moved to Bristol \_\_\_\_\_
4. Student's former school \_\_\_\_\_
5. Former school's address \_\_\_\_\_
6. My child plans on attending \_\_\_\_\_ School.

In my absence, I hereby certify that \_\_\_\_\_ will be the primary.  
(Person's/Host's Name)

contact person and has full right to act in my child's behalf concerning any and all school disciplinary, administrative and medical matters.

**It is the intention of all above parties that the residence in Bristol, CT is not solely for the purpose of schooling.**

The reason(s) my child is living in Bristol is/are: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Was the student previously expelled from the last school attended? YES \_\_\_\_ NO \_\_\_\_ If yes, please cite reasons: \_\_\_\_\_  
\_\_\_\_\_

### Parent:

*Please read and initial that you have read and understand the following conditions.*

- I agree that you have permission to contact the landlord or homeowner. \_\_\_\_\_
- I agree to notify school officials in writing immediately regarding the termination of the student's permanent residency in Bristol in which event the student will no longer be eligible for a free education from Bristol Public Schools. \_\_\_\_\_
- I understand that this Residency Affidavit will need to be resubmitted and approved on an annual basis. \_\_\_\_\_
- If a new Residency Affidavit is not resubmitted my child will not be allowed to start the new school year. \_\_\_\_\_
- I understand that should the student be found to be attending Bristol Public Schools illegally; the Bristol Board of Education reserves the right to recover the costs (at least \$13,000) for such education from me, the undersigned. \_\_\_\_\_

## **Host Family:**

I further certify that this is intended as a bona fide permanent address. This child will be living at the above listed address \_\_\_\_\_ days and \_\_\_\_\_ nights per week and I am not receiving payment for having this child reside with me.

As the host of the student named on this form, and as a resident of Bristol, CT, I attest to the accuracy of the information contained in this form. Further, I certify that, as a permanent resident of Bristol, the student is eligible for free school privileges from the Bristol School District.

*Please read and initial that you have read and understand the following conditions.*

- **I agree to notify school officials in writing immediately regarding the termination of the student's permanent residency in Bristol in which event the student will no longer be eligible for a free education from Bristol Public Schools. \_\_\_\_\_**
- **I understand that this Residency Affidavit will need to be resubmitted and approved on an annual basis. \_\_\_\_\_**
- **If a new Residency Affidavit is not resubmitted, the child will not be allowed to start the new school year. \_\_\_\_\_**
- **I understand that should the student be found to be attending Bristol Public Schools illegally; the Bristol Board of Education reserves the right to recover the costs (at least \$13,000) for such education from me, the undersigned. \_\_\_\_\_**

**Section B**

My child and I will **both** be residing at \_\_\_\_\_, Bristol, CT.  
(Street Address)

1. Name of Bristol resident we will be residing with \_\_\_\_\_
2. Residents phone number \_\_\_\_\_
3. If resident is not the home owner please list Landlords name, address and phone number  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. I give permission to contact the landlord or homeowner. Yes \_\_\_\_\_
5. Would you consider your family to be homeless (sharing housing of other persons due to loss of housing or economic hardship)? Yes \_\_\_\_\_ No \_\_\_\_\_.

**It is the intention of all above parties that the residence in Bristol, CT is not solely for the purpose of schooling.**

The reason(s) my child and I are living in Bristol is/are: \_\_\_\_\_

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**Parent:**

*Please read and initial that you have read and understand the following conditions.*

- **I give permission to contact the landlord or homeowner.** \_\_\_\_\_
- **I agree to notify school officials in writing immediately regarding the termination of the student’s permanent residency in Bristol in which event the student will no longer be eligible for a free education from Bristol Public Schools.** \_\_\_\_\_
- **I understand that this Residency Affidavit will need to be resubmitted and approved on an annual basis.** \_\_\_\_\_
- **If a new Residency Affidavit is not resubmitted my child will not be allowed to start the new school year.** \_\_\_\_\_
- **I understand that should the student be found to be attending Bristol Public Schools illegally; the Bristol Board of Education reserves the right to recover the costs (at least \$13,000) for such education from me, the undersigned.** \_\_\_\_\_

**Host Family:**

I further certify that this is intended as a bona fide permanent address. This child will be living at the above listed address \_\_\_\_\_ days and \_\_\_\_\_ nights per week and I am not receiving payment for having this child reside with me.

As the host of the student named on this form, and as a resident of Bristol, CT, I attest to the accuracy of the information contained in this form. Further, I certify that, as a permanent resident of Bristol, the student is eligible for free school privileges from the Bristol School District.

*Please read and initial that you have read and understand the following conditions.*

- **I agree to notify school officials in writing immediately regarding the termination of the student’s permanent residency in Bristol in which event the student will no longer be eligible for a free education from Bristol Public Schools. \_\_\_\_\_**
- **I understand that this Residency Affidavit will need to be resubmitted and approved on an annual basis. \_\_\_\_\_**
- **If a new Residency Affidavit is not resubmitted the child will not be allowed to start the new school year. \_\_\_\_\_**
- **I understand that should the student be found to be attending Bristol Public Schools illegally; the Bristol Board of Education reserves the right to recover the costs (at least \$13,000) for such education from me, the undersigned. \_\_\_\_\_**

## Section C

If your child is entering grades 10-12, do they intend to play sports? Yes \_\_\_\_\_ No \_\_\_\_\_.

If yes, please be aware of the Bristol Board of Education policy 6145.2.

### ***6145.2 Extra-Curricular Activities/Athletics - Change in High School District Residency***

*When a student under 18 years of age leaves the residency of a legal guardian in one Bristol public high school district to reside with friends or relatives in another Bristol public high school district, having filed forms provided by the Board of Education for that purpose, that student will not be eligible to participate in interscholastic athletics at the receiving school in any sport the student previously participated in at the sending school for three hundred sixty-five (365) calendar days of continuous enrollment from the date of the first allowable play date following the date of enrollment (first day of attending classes) in the receiving school, or the first contest after the date of enrollment, if entry is after the first allowable play date at the receiving school.*

*Parents/legal guardians authorizing the minor student to change residence (i.e., leave home) will be required to provide the Board of Education with legal documentation\*, to establish their current legal custody of the minor involved.*

*Students and/or their parents/legal guardians may file a waiver request with the Superintendent of Schools within thirty (30) days of change of residency, seeking exemption from this policy because the change in residency is required for compelling personal reasons unrelated to athletics, such as illness or incapacity of family members. The Superintendent of Schools shall consult with the two high school principals and the Supervisor of Physical Education, Health and Athletics and make a recommendation to the Board regarding the request. Should the Superintendent recommend against the waiver, the student and/or parents/legal guardian may appear before the Board, which shall issue the final decision regarding the requested waiver.*

*\*Legal documentation must be issued through the Probate Court Judge according to the CT Interscholastic Athletic Conference Handbook.*

***Please read and initial that you have read and understood the following conditions.***

**I understand that if my child intends to play sports they need to meet the above eligibility requirements. \_\_\_\_\_**

**I understand that a perjured or fraudulent statement may lead to my prosecution under the criminal statutes of the State of Connecticut. \_\_\_\_\_**

**I also understand that this document may be used in a court of law as evidence against me. \_\_\_\_\_**

**SIGNATURE PAGE**

I declare under penalty of perjury under the laws of Connecticut that the information I have provided in this Residency Affidavit is true and correct and of my own personal knowledge. I understand that giving false or otherwise untrue information on this form could result in a criminal charge of perjury being brought against me.

AFFIANT (Parent/Guardian),

AFFIANT (Host Family),\*

\_\_\_\_\_  
Signature of Affiant

\_\_\_\_\_  
Signature of Affiant

\_\_\_\_\_  
Print Name of Affiant

\_\_\_\_\_  
Print Name of Affiant

Subscribed and sworn to before me

this \_\_\_\_ day of \_\_\_\_, 20\_\_.

Subscribed and sworn to before me

this \_\_\_\_ day of \_\_\_\_, 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
NOTARY PUBLIC

**\* If the student is living with a host family, a host family signature is required, and must be notarized.**

# Housing Questionnaire

*This questionnaire is in compliance with the McKinney-Vento Act, U.S.C. 42 114321 et seq. Your answers will help determine if the student meets eligibility requirements for services under the McKinney-Vento Act.*

Student Name: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent(s)/Guardian(s): \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip: \_\_\_\_\_

Is this address permanent or temporary?  Permanent  Temporary

Please choose which of the following situations the student currently resides in (you can choose more than one):

- House or apartment with parent or guardian
- Motel, car, or campsite
- Shelter or other temporary housing
- With friends or family members (other than or in addition to parent/guardian)

If you are living in shared housing, please check all of the following reasons that apply:

- Loss of housing
  - Economic situation
  - Temporarily waiting for house or apartment
  - Living with boyfriend / girlfriend
  - Loss of employment
  - Parent / guardian is deployed
  - Other (Please explain) \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Are you a student under the age of 18 and living apart from your parents or guardians?

- Yes  No



### **Residency and Educational Rights**

Students without fixed, regular, and adequate living situations have the following rights:

- 1.) Immediate enrollment in the school they last attended or the local school where they are currently staying even if they do not have all the documents normally required at the time of enrollment without fear of being separated or treated differently due to their housing situations;
- 2.) Transportation to the school of origin for the regular school day;
- 3.) Access to free meals, Title 1 and other educational programs, and transportation to extra-curricular activities to the same extent that it is offered to other students.

Any questions about these rights can be directed to the local Diane Berube, McKinney-Vento Liaison, at 860-584-7070.

By signing below, I acknowledge that I have received and understand the above rights.

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Signature of Parent/ Guardian/ Unattached Youth

Date

# RESIDENCY QUESTIONNAIRE

Date: \_\_\_\_\_

Name of Student(s): \_\_\_\_\_

Name of Parent(s)/Guardian(s) \_\_\_\_\_

1. Name of legal resident(s): \_\_\_\_\_

2. What is the address the student(s) and parent(s) will be residing at in Bristol:  
\_\_\_\_\_

3. What is the relationship between the parent(s) and owners(s) of residence?  
\_\_\_\_\_

4. Will this be a permanent residence?    Yes    No

5. If temporary, how long will parent(s) and student(s) be residing at address? \_\_\_\_\_

6. Do the parent(s) own any vehicles?    Yes    No

7. If yes, what are the vehicles parent(s) own and registration numbers?

Vehicle: \_\_\_\_\_ Color: \_\_\_\_\_ Reg#: \_\_\_\_\_ ST: \_\_\_\_\_

Vehicle: \_\_\_\_\_ Color: \_\_\_\_\_ Reg#: \_\_\_\_\_ ST: \_\_\_\_\_

8. What are the vehicles owned by the legal resident of Bristol?

Vehicle: \_\_\_\_\_ Color: \_\_\_\_\_ Reg#: \_\_\_\_\_ ST: \_\_\_\_\_

Vehicle: \_\_\_\_\_ Color: \_\_\_\_\_ Reg#: \_\_\_\_\_ ST: \_\_\_\_\_

9. List all current phone numbers pertaining to parent(s) and legal resident(s):

_____	_____
Parent(s)	Legal Resident

_____	_____
Parent(s)	Legal Resident

This change of residence for my child(ren) has not been arranged for the purpose of enabling him/her to attend Bristol Public Schools.

I declare that all information supplied on this form is correct to the best of my knowledge. I understand that a perjured or fraudulent statement may lead to the disenrollment of the above named student(s).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**REQUEST FOR RELEASE  
OF LANDLORD INFORMATION**

Date \_\_\_\_\_

Name of Bristol Resident \_\_\_\_\_

Address \_\_\_\_\_

Home Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_

I hereby authorized an exchange of information BETWEEN:

Landlord: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

AND

Bristol Board of Education  
129 Church Street  
Bristol, CT 06010

This request is to remain in effect for one (1) year from the date of the parent signature unless parent withdraws consent in writing.

Bristol Resident's Signature \_\_\_\_\_ Date \_\_\_\_\_