



## Chariho Regional School District Office of the Director of Administration & Finance

455A Switch Road  
Wood River Junction, Rhode Island 02894

***All Kids...All of the Time***



DR. RYAN CALLAHAN  
School Committee Chairperson

BARRY J. RICCI  
Superintendent of Schools

SUSAN T. ROGERS  
Director of Administration & Finance

KRISTEN MERRITT  
Human Resources Administrator

August 20, 2019

Dear Parent/Guardian;

The Chariho Regional School District has a Before-School Drop-Off Program every morning from 7:30 AM-8:30 AM. This program has been established in the interest of parents that have a need for services before school begins.

Students will need to pre-register and pre-pay in order to attend. The fee for this Drop-Off Program is \$3.50 per day per child. The fee must be paid by check or money order, unfortunately the District *is not allowed to accept cash*. A copy of the registration form will need to be filled out and returned to the building secretary or to the program manager.

Please send a check or money order to the school secretary or the program manager by the 1<sup>st</sup> of each month for the number of days your child will be attending the program that month. You may pay for the entire year at this time if it is more convenient for you.

For example, in the month of September...

- If your child attends 5 days per week, you would send in a check for \$63.00 (\$3.50 x 18 days) prior to September 1<sup>st</sup>.
- If your child attends 2 days per week, you would send in a check for just those days prior to September 1<sup>st</sup>.

The check is to be made payable to Chariho Regional School District, please write your child's name in the memo section. You will not be reimbursed for days your child does not attend. However, if you have prepaid and school is cancelled by the district due to weather conditions or the like, you will have a credit issued on your account in the next month.

Children must be registered and prepaid to attend this program. The District will not be able to accommodate students dropped off unless they have been registered and are paid in full.

Sincerely,

Gail Wilcox  
Assistant Director of Administration and Finance

The Chariho Regional School District does not discriminate on the basis of age, sex, marital status, race, religion, genetic information, national origin, color, political affiliation, veteran status, sexual orientation, gender identity or expression, or disability in accordance with applicable law.

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